

Knapton Parish Council

Minutes of the ordinary meeting held on Tuesday 4 Oct 2005 in the Village Hall.

Present: Alan Young (in the Chair) 10 Members of the Public.
David Ross
Norman Dodd
Karen Herbert-Okey
Anne-Marie Coe
Peter Kaye

1. Apologies

None.

2. Declarations of Interest

None.

3. Minutes:

David Ross proposed that the minutes of the last Ordinary Meeting of Knapton Parish Council held on 6 Sept, constituted a true and correct record. Anne-Marie Coe seconded and it was unanimously agreed. The Chairman initialled and signed these minutes.

4. Matters Arising

(a) North Norfolk Community Partnership

The Parish Clerk had recently distributed a paper on this organization. The Council discussed the set up and aims of this partnership. The council agreed to carry this over to a later date

Action: Parish Clerk.

(b) Millennium Gardens

The Chairman explained the background to this, and the Clerk explained he had sent letters to several village committees and had not heard back from all of them. This item was carried over to the next meeting.

Action: Parish Clerk.

(c) Homewatch

David Ross had been in consultation with Norfolk Constabulary, and the cheque had been paid with respect to the signs, and were about to be delivered. David Ross stated that there were now 65 houses enrolled on Homewatch. It was proposed a meeting be held in the Village Hall on November 17th at 7.30 pm. The Clerk was tasked with contacting Angela and Gary Scott, who had very kindly offered to come along and give a presentation to the meeting about Crime and its impacts on the family and local community.

Action: David Ross

(c) Notice Board

There was discussion about the general state of notice boards in the village. The Clerk stated that even in the 21st Century the only real way of conveying information to the village at large was still via notice boards located in and around the Village Hall. This was carried over until the next meeting.

Action: Parish Clerk.

5. Finance

(a) Statement

The Clerk outlined the current financial situation which was now looking a lot healthier after the major expenditure during the first part of this year. The precept for the second part of this year had now been received. The Clerk asked the Council to consider transferring the sum of £1,000 into the deposit account, ready for the major expenditures during the early part of 2006. Peter Kay propose that this be done, this was seconded by David Ross and carried unanimously.

Action: Parish Clerk.

(b) Annual return of Accounts

The Clerk explained to the Council of the requirement for Local Councils in England and Wales to submit the accounts to the Audit Commission each financial year. Knapton accounts had now been closed for the financial year 2004/5, and a notice had been displayed on the village notice board for the requisite period of time asking if anyone would like to review these accounts.

This year a questionnaire had to be completed by the Council which would accompany the accounts, and had to be with the Audit Commission on or by the 10 Oct. The Clerk then read out all of the statements on the questionnaire and asked the council to state if the answer was 'yes' or 'no'. The questionnaire was completed with all answers in 'yes' box. The Council was then asked to vote on accepting the accounts as they were presented. It was proposed by Peter Kaye, and seconded by Norman Dodd that the accounts be accepted. This was carried unanimously.

Action: Parish Clerk

The Parish Clerk reminded the Council that this return had been submitted to our Internal Auditor for review and signature. The Clerk stated that he would like to thank Jenny Lambert for her help in carrying out the internal audits during the past year, and requested that subject to her acceptance, she be retained for the next financial year.

Action: Chairman

(b) The Clerk's remuneration was authorised.

6. Correspondence

The Clerk stated he had received a letter from NNDC regarding the postcode allocation for the new property in the street and he was dealing with this. There had also been a letter from NNDC requesting us to supply a copy of the lease to them as it was not in their system. The Clerk was also working on this, plus he would consult Don Venvell.

Action: Clerk

(a) Nelson Celebrations

David Ross gave the council an update on this event planned for 1830 on 21 October 2005. There will be a programme produced and distribute throughout the village. Essentially though, the Beacon will be light, the Flag raised, a VIP (Station Commander from RAF Coltishall) will open the event, then on to MADRA where refreshments can be purchased (a Hog Roast is planned), and a sing-along with a Naval theme, supported by some local choristers. It is also understood the Knapton Church bell ringers would be undertaking a quarter peal of the bells.

(b) Blind Swan Cottage

It was reported that the above cottage had sewerage flowing into the street yet again. The Clerk will consult Anglian Water and report back.

Action: Parish Clerk.

7. Reports

(a) Allotments

The Chairman opened the meeting to the public to discuss the allotments, and welcomed the majority of allotment holders to the meeting.

There was a long discussion about the history of the allotments, rent, the general state of the allotments and a lively discussion ensued.

The Council wish to work with the allotment holders to establish new ground rules. It was agreed that the allotment holders should go away and form an Allotment Committee and come back next meeting, where a nominated representative would present some ideas to the Council on how we could move forward. Meanwhile the rents would remain the same for 2005, and further discussion would take place to establish the rents for 2006, when a new lease would be issued to all allotment holders.

Carried over until November meeting.

Action: Norman Dodd/Parish Clerk.

8. Date of next meeting and agenda items

Next meeting to be held on Tues 1 November, at 1930 in the Village Hall.

Signed _____

Chairman