

Knapton Parish Council

Minutes of the ordinary meeting held on Tuesday 4 Apr 2006 in the Village Hall.

Present: Alan Young (in the Chair)
David Ross
Peter Kaye
Norman Dodd
Karen Herbert-Okey

2 members of Knapton village

1. Apologies

The District Councillor (Graham Jones) and County Councillor Wyndham Northam had sent in apologies.

2. Declarations of Interest

Karen Herber-Okey declared an interest regarding MADRA.

3. Minutes:

Norman Dodd proposed that the minutes of the last Ordinary Meeting of Knapton Parish Council held on 6 March 2006, constituted a true and correct record. Peter Kaye seconded and it was unanimously agreed. The Chairman initialled and signed these minutes.

4. Matters Arising

(a) Village Bench and Village Notice Board

These items were carried over to the next meeting.

Action: The Chairman and Parish Clerk

(b) Co-option onto Parish Council

The Parish Clerk explained that after displaying the current vacancy for the requisite period of time, there had been not takers. Therefore NNDC had given clearance to Co-opt. There were two candidates, one of which (Mrs Brenda Lancaster) was present in the room. After discussion it was proposed by Karen Herber-Okey that Brenda Lancaster be co-opted onto Knapton Parish Council. This was seconded by Peter Kaye and carried unanimously.

The Chairman welcomed Brenda to the Parish Council and asked the Parish Clerk to raise the necessary paperwork and forward to NNDC.

The Chairman then asked if it was possible to co-opt another person. The Parish Clerk stated that to his knowledge Knapton Parish Council could have a total of seven including the Chair person. However, the Clerk would check with NNDC Democratic Services on how this number was established, and discuss the possibility of this number being increased.

Action: Parish Clerk

(c) MADRA

The Vice Chairman (David Ross) stated that he understood MADRA is now open for business.

(d) **Millennium Garden Cleanup**

Karen Herbert-Okey had spoken with George, and Saturday May 6 has been earmarked as clean up day, with possibly refreshments and eats at MADRA afterwards. Karen was asked to confirm the latter arrangement and report back at the next meeting.

Karen stated that it had been suggested that the current gravelled pathway should maybe replaced with grass, thus facilitating easier upkeep of this area, the maintenance of which is an ongoing problem for the Parish Council since the gardener resigned around a year ago.

Action: Karen Herbert-Okey

5. Finance

The Parish Clerk outlined the current financial situation. There is £476.46 in the current account and £1722.44 in the deposit account.

The Clerks remuneration was agreed.

Action: Parish Clerk

6. Planning

Nil this month.

7. Correspondence

The Clerk stated we had received a letter from NNDC regarding Terry Lloyds letter to them regarding land in Mundesley road. This will be circulated. This letter requires an answer.

Action: Chairman and Parish Clerk

Dog bin waste, the collection charge for this waste had now gone up to £2.10 plus VAT with effect from 1 April 2006.

Local lettings agreement, this is on circulation but thought not to have any immediate impact on Knapton.

A letter had been received from NNDC regarding the Discharge at 'The Street' Knapton. This also requires an answer.

Action: Chairman and Parish Clerk

The Parish Clerk stated that he was pleased to announce that we had received a VAT refund of £186.17.

The Parish Council has received an invoice for the membership renewal for the Norfolk County Association of Parish & Town Councils (NCAPTC) for the sum of £92.99. After the Parish Clerk outlined the benefits of belonging to this organisation, it was proposed by Peter Kaye and seconded by David Ross that this sum be paid. This was carried unanimously.

The Chairman opened up the meeting to the floor. At which time the question of the Bus Shelter was raised. After discussion it was thought this could be an ideal candidate for the Village Plan if the Parish Council decided to go down this road. Failing that, then consideration could be given to undertaking this project in the financial year 2006/7.

8. Village Matters

(a) Village Plan

The Chairman thanked Jane Shulver (North Walsham Area Partnership Co-ordinator) and Carolyn Heydon (Norfolk Rural Community Council) for coming along to give the Parish Council a presentation on the benefits of the Partnership and the Area Action Plan, and put forward the benefits of having a Parish Plan and the way that this can contribute to the Area Action Plan.

Jane started off by outlining the Area Action plan, which included such items as a Heritage Project, Environment Action Group, Tourism, and also a Transport Survey, at which point Jane thanked the Parish Clerk and the villagers of Knapton who had taken part in the survey.

Carolyn then gave a presentation on the effectiveness of Village plans, supplemented by some sample plans. Carolyn was also able to suggest some funding sources for undertaking this activity in Knapton.

On completion the Chairman invited Carolyn along to the Parish Meeting on May 4 after the Parish Council AGM. Carolyn stated she would be available for this event. The Chairman thanked both Jane and Carolyn for their time, in giving an interesting presentation and one that generated food for thought.

9. Reports:

None this month.

The Chairman again opened the meeting to the floor. At which point the subject of the Millennium Garden was raised. There then followed a lively debate on how these gardens could best be maintained in the future. The Parish Clerk outlined the consultative actions taken by the Parish Council thus far. Currently there had not been any viable solutions offered. Consideration should be given to discuss this ongoing problem at the Parish Meeting scheduled for next month.

10. Date of next meeting and agenda items

Next meeting (AGM) to be held on Tues 4 May 2006, at 1930 in the Village Hall, followed by the Parish Meeting.

Signed _____

Chairman