

Knapton Parish Council

Minutes of the Annual General Meeting held on Tuesday 2 May 2006 in the Village Hall.

Present:

Alan Young (in the Chair)

Graham Jones (NNDC)

David Ross

Peter Kaye

Norman Dodd

Karen Herbert-Okey

Brenda Lancater

David Spencer

4 members of the public.

1. Apologies

None.

2. Declarations of Interest

Karen Herbert-Okey declared an interest regarding MADRA.

3. Election of Chairman

The Clerk took the chair temporarily and asked for proposals for Chair of Knapton Parish Council. It was proposed by Norman Dodd and seconded by Peter Kaye that Mr Alan Young continued in the post of Chairman. This was carried unanimously.

4. Election of Vice Chairman

The Clerk passed the Chair back to Alan Young, having been duly elected. David Ross officially resigned from the Parish Council, for he will be leaving the village shortly. David Ross proposed Mr Peter Kaye to take over the Vice Chairman's job. This was seconded by David Spencer and carried unanimously.

5. Minutes of the last ordinary meeting held on 4 April 2006

With one amendment to reflect that it had been suggested to Karen Herbert-Okey that the whole Millennium garden should be grassed over, not just the gravelled area as stated in the published minutes. It was proposed by Karen Herbert-Okey that with this amendment the minutes reflected a true and accurate account of events. This was seconded by Peter Kaye and carried.

6. Finance, Insurance and Financial Report

The Clerk reviewed the financial report as produced and signed by the internal auditor and current Chairman. This will be on display on the notice board along with the minutes. One item that had caused some concern was a non-presented cheque by the previous Clerk for his remuneration. The Parish Clerk read a letter from the previous Clerk outlining just what had happened. The Council was split on how to proceed, the Chair with his casting vote proposed that this cheque not be re-issued, and asked the Clerk to write to his predecessor explaining this decision.

The Chairman explained the Clerk had asked for a pay rise wef from April. In effect this will mean an increase of 0.57p per hour adding £6.27 to the outgoings each month, and asked the Council to consider this. It was proposed by David Spencer and seconded by Peter Kaye that the Clerk be given this rise. This motion was carried. The Clerk thanked the Council and also asked them to consider the additional expense of £64 to subscribe to SLCC which in effect is a union for local council clerks and would act as a mediator when a disagreement arose between local councils and their employee(s). The Clerk's remuneration with this additional expense was agreed.

An invoice for £176.25 had been presented for the cutting of the village green; it was proposed by Peter Kaye and seconded by Norman Dodd that this sum be paid. A question was asked on who is responsible for the cutting of the hedges surrounding the green, what is the responsibility of the council? The Clerk agreed to research this.

Also an Invoice had been sent for £370.94 for the renewal of insurance for the local council. The Clerk asked that this be paid, but he would like time to review just what is and is not covered in the policy. It was agreed to pay this sum initially and the Clerk would report back his findings at the next meeting.

Action: Parish Clerk

The Chairman asked for maximum support at the forthcoming tidy up of the Millennium Garden, scheduled to be held (weather permitting) on Saturday 6 May at 1430 approx.

7. Correspondence

The Clerk stated that he had received a letter from the Vicar (Cannon Roger MacPhee) regarding a contribution towards the refurbishment of the oak gate at the entrance to the Church grounds. The Clerk read the letter out in full. It was proposed by Peter Kaye and seconded by David Ross, that a sum of £250 be donated to this cause. This was carried.

The Parish Clerk stated that he was pleased to announce that we had received the latest Parish Precept.

A thank you letter had been received from MADRA for the recent donations totalling £125.

8. Representatives:

Councillors' current responsibilities are as follows:

Police	Karen Herbert-Okey
Homewatch	Brenda Lancaster
MADRA, Web, and Allotments	Norman Dodd
Highways and Paths	David Spencer
Pigneys Wood/Nature reserve	Peter Kaye

9. Reports:

These had been given at the earlier Parish meeting.

Councillor Graham Jones addressed to the Parish Council, outlining the work of the North Norfolk District Council (NNDC), and outlined some of his colleague's council responsibilities.

10. Date of next meeting and agenda items

Next meeting to be held on Tues 6 June 2006, at 1930 in the Village Hall.

Signed _____

Chairman