

# Knapton Parish Council

Minutes of the Meeting held on Tuesday 6 November 2007 in the Village Hall at 7.30 pm.

Present: Alan Young (in the Chair)  
Karen Herbert-Okey  
Bea Gatfield  
Clyte Venvell  
Norman Dodd  
1 member of the public

## 1. Apologies

Peter Kaye, Sally Dodd, Graham Jones, Wyndham Northam.

## 2. Register of Interests

Norman Dodd (MADRA, and Newsletter), Bea Gatfield (Newsletter)

## 3. Minutes of last meeting

After having read the minutes of the last meeting it was proposed by Clyte Venvell and seconded by Bea Gatfield that the minutes constituted a true record of events and were carried.

## 4. Matters arising

### Fourways (at the bridge upon entering Mundesley from Knapton)

The Council discussed at length the background to Fourways. The Clerk volunteered to talk with NNDC Legal to see just what the legal standing was. The Clerk stated that some preparatory work has been done by his predecessor. The Clerk will report back in due course. The Parish Council can then make a firm decision once all the facts have been established.

**Action:** Parish Clerk

### Standing Orders

This was carried over to the next meeting to allow the sub committee (CV, ND & SD) to have held a meeting. This sub committee will report back to the full Parish Council in due course.

### Code of Conduct

The Clerk outlined a letter that had been received from the Standards Board of England. Essentially what the Parish Council had to do was vote to include in paragraph 12(2) of the Model Code. Essentially this paragraph is NOT mandatory for Parishes, and gives members with a prejudicial interest the same rights as members of the public to speak to a meeting on the issue, and then leave before the main discussion and vote. After discussion it was proposed by Bea Gatfield and seconded by Norman Dodd that this council opt INTO this code and inform the Standards Body of that fact. With one abstention this vote was carried.

**Action:** Parish Clerk

## **5. Financial Report**

The Parish Clerk being the RFO stated that Knapton Parish Council currently has £2634.26 in the current account and £4,054.41 in the Deposit Account. However, £1,000 would be transferred from the Deposit into the Current Account later this week. Also the sum of £117.50 had been received from the Allotment Secretary. The Clerk stated that he had spoken with the Allotment Sec and he had asked for some money to cover the maintenance of an allotment which would then enable it to be divide up. It was proposed by Norman Dodd and seconded Karen Herbert-Okey that a sum of £20 be allocated. This was carried.

Clyte Venvell outlined to the Council that in the past a sum of money had been donated to Village groups such as the Churchs etc. The Chairman stated that along with the RFO it had been agreed that there had not been enough money in the budget to allow this. However due to prudence over the past 2 years the council was now in a much better position to consider such requests. The RFO encouraged the Council to seek specific causes from such groups so that we knew just where the money was going to be spent. The Clerk will take some soundings and report back.

**Action:** Parish Clerk

The Clerk circulated a letter from the North Walsham Citizens Advice Bureau. Also the Clerk outlined the forthcoming Freedom Parade in Norwich by the Royal Anglian regiment. After discussion it was proposed by Norman Dodd and seconded by Karen Herbert-Okey that sums of £50 be donated to each of these worthwhile causes. This was carried unanimously.

**Action:** Parish Clerk

## **6. Planning**

The Clerk warned the council that a contentious planning proposal in Mundesley Road is liable to appear shortly and we would have to be on the ball to listen to any objections and review this proposal as speedily as possible. The Clerk stated he would warn Peter Kaye of what was coming up so that he could do his usual research.

## **7. Correspondence**

This was on circulation, apart from the CAB letter that had only just been received.

## **8. Village matters**

### **Millennium field hedges**

Clyte Venvell proposed a vote of thanks to both Norman and Karen for undertaking the hedge cutting, many people have remarked on how smart it now is. The Chairman wholeheartedly endorsed this. Norman and Karen thanked the Council and stated that they were out of pocket at the moment as there had been petrol to pay for plus several items were damaged beyond economic repair. The Clerk asked that invoices be produced and we could consider payment for these out of pocket expenses at the next meeting.

### **Open Discussion**

It was reported by Clyte Venvell that the BT phone box in the street was out of order. The Clerk stated that he too had noticed that and reported it on more than one occasion. He would now follow this up with BT and if required OFCOM.

There was a request for an update on the effectiveness of the recent road works in the street. It was reported that work had now finished and we would have to wait until the next storm to assess effectiveness. Peter Kaye will update the Council upon his return and what the status was regarding longer term measures for dealing with flash floods off the nearby fields.

Norman Dodd reported the website as being work in progress.

There being no further business to discuss the meeting was closed at 9 pm.

Signed \_\_\_\_\_

Alan Young (Chairman Knapton Parish Council)