

Knapton Parish Council

Minutes of the Meeting held on Tuesday 7 July 2009, in the Village Hall at 7.30 pm.

Present: Alan Young (in the Chair), Karen Herbert-Okey, Peter Kaye, Clyte Venvell.

4 Members of the public, plus Councillor Graham Jones.

1. Apologies: Sally Dodd.

2. Declaration of Interests

Peter Kaye (Pigneys Wood), Karen Herbert-Okey (Police Liaison and Homewatch), Alan Young (Bus Shelter), Clyte Venvell (GAP, Mundesley Visitor Centre).

3. Minutes of last meeting:

After having read the minutes of the last meeting, it was proposed by Clyte Venvell and seconded by Peter Kaye that the minutes of the meeting held on 2 June 2009, constituted a fair and accurate record and were carried. The Chairman signed the minutes accordingly.

4. Matters arising:

Parking

The Clerk explained that at site visit had been made by NCC. In short if drop curbs were required then individual households would have to pay around £1,000 per property. What had happened in other areas was if the pathways were in need of repair, then because the council were on site, households would only be charged a nominal amount (£100 approx). After inspecting the pathways it was determined that they were in quite good repair and would not need attention for up to 10 years. Subsequent to the visit the Officer concerned had sent a map to the Clerk which showed areas of the verge did NOT belong to NCC. After discussion it was proposed that the Clerk contact Victory Housing to see if they were aware of who owned what.

Action: Parish Clerk

Bus Shelter

At this point the Chair – Alan Young declared an interest and left the room, the chair was taken by the Vice Chair - Peter Kaye.

The Vice Chair explained that he had requested quotes from several companies, but only 2 had been received, Glasdons and Freewheel. The quotes being £4,280 + vat and £3,480 + vat respectively. During discussion the Council agreed that if possible it should be in place for when the children went back to school, and how could this be enforced. The Clerk stated that one way was to review the contract and build in a penalty clause if thought appropriate. It was proposed by Clyte Venvell and seconded by Peter Kaye that subject to agreeing a contract, the work be offered to Freewheel. This was carried unanimously. The Clerk stated he would seek out possible grant funding for the Bus Shelter and would report back.

The Vice Chairman asked the Chairman to come back into the room and informed him of the Council's decision. The Chairman thanked the Council and assured them he would draw up a contract and pass it to the Clerk as soon as possible.

The Chairman then took over from the Vice Chairman.

Action: Chairman

Knapton Together

The Chairman thanked all concerned for the excellent weekend and for raising the grand sum of £3410.30 though it is thought this might grow when all of the money has been collected. The Chairman asked the Clerk to write a letter of thanks to all of the many teams involved in making this the undoubted success it was.

Action: Parish Clerk

5. Financial Report

The Clerks remuneration of £110.57 (Chq 313) was agreed, along with £785 (Chq 314) to Express Printing (Village plan) and £125 (Chq 315) for the refurbishment of the Village Sign. This was proposed by Clyte Venvell and seconded by Peter Kaye. The bank accounts reflect the following:

	£'s	
<u>Current A/c (592113) bal 3.07.2009</u>	<u>924.47</u>	Details provided by Lloyds TSB on 3.7.2009
<u>Deposit A/c (7270928) bal 3.7.2009</u>	<u>5330.60</u>	Details provided by Lloyds TSB on 3.03.2009
<u>Total cash balances 3.7.2009</u>	<u>6255.07</u>	

Karen Herbert –Okey asked why the Clerk did not always reveal his remuneration each month. The Clerk explained his reasons to the Council present. The expenditure of the Council is always transparent and is available for all to see, plus is subject to the scrutiny of the internal auditor appointed by the Council. The Clerk stated that he would seek guidance from the SLCC to determine if this was sufficient. The Clerk also pointed out to the Council that he was concerned that he was currently operating without a contract and this would need to be rectified.

6. Planning

Nothing to report.

7. Correspondence

Currently in circulation.

8. Village Matters:

Trees

The subject of checking trees on or near areas of KPC Responsibility was discussed at length. This item is carried over until the September meeting.

Action: Parish Clerk

MADRA hedges

Victory Housing has sent out a letter to residents in School Close after KPC had sent a letter outlining its concerns regarding the hedges forming the boundary between its properties and KPC land. This will be brought up and discussed at the next meeting

Action: Parish Clerk

The Chairman opened the meeting to the floor.

Pat Spencer presented her concerns regarding LDF MUN07 low cost housing near the school in Mundesley. The Vice Chairman stated he was at the same NNDC meeting and that this did not come under KPC sphere of influence. However, in view of Mrs Spencer's concerns we would write to NNDC and asked to be kept in the loop with respect to any future development in the MUN07 area.

Action: Parish Clerk

9. Reports:

GAP (Clyte Venvell)

Clyte brought the council up to date on the happenings at GAP. There were still some concerns over future funding. Pressure was being applied to extend the Coasthopper route to our area of the coast up to Gt. Yarmouth.

Pigneys Wood (Peter Kaye)

Peter Kaye reported that the Lottery Grant had been processed and submitted to NNDC Planning so we should see the plans come around on circulation within the next few weeks. Since the recent fire, fire notices would be displayed after consultation with Norfolk Fire and Rescue Service.

KINS

Attention was drawn to speed/width restriction in Hall Lane for the next 10 weeks, though there were still some drivers not observing these restrictions. The owner of Windsor Lodge had experienced some mindless vandalism in the form of damage being done to plant pots on her property.

Councillor Graham Jones NCC/NNDC:

Graham reported on the latest happenings. This covered topics such as Quiet Lanes, LDF MUND07, support for Coasthopper and the restrictions in Hall Lane being made permanent in the future.

10. Items for the next agenda:

Restoration of a seat in The Street.

There being no further business the meeting adjourned at 9.25 pm.

The next meeting will be on Tuesday, Sept 1 at 7.30 pm.

Signed _____ Alan Young (Chairman of Knapton Parish Council)