

Knapton Parish Council

Minutes of the meeting held on Tuesday 2 June 2009 in the Village Hall at 7.30 pm.

Present: Alan Young (in the chair), Peter Kaye, Karen Herbert-Okey, Clyte Venvell and 3 members of the public.

1. Apologies:

Norman & Sally Dodd, Lorraine Shakespeare.

2. Register of Interests:

Clyte Venvell (GAP), Karen Herbert- Okey (Police Liaison), Peter Kaye (Planning Liaison and Pigneys Wood) Alan Young (Bus Shelter)

3. Minutes of the last meeting:

It was proposed by Peter Kaye that the minutes of the meeting held in May constituted a true record of events; this was seconded by Karen Herbert-Okey and carried.

4. Matters Arising:

Parking:

Karen Herbert-Okey stated that the current parking provision in School Close was inadequate and was becoming hazardous not only for everyday users but also if access was required by emergency vehicles. This was discussed at length and an approach to highways would be made to see if steps could be taken to alleviate the problem in the form of drop curbs etc. The Clerk was asked to contact Highways and see what the options are.

Action: Parish Clerk

Bus Shelter

Two quotes had been received and would be circulated in due course and discussed at the next meeting. Peter Kaye would circulate as the Clerk will be away on holiday.

Action: Peter Kaye

Fencing backing onto Council Land at MADRA

In the past some occupants had destroyed the hedge at the bottom of their garden which backs onto MADRA. The Clerk was asked to write to Victory Housing outlining our concerns.

Action: ParishClerk

5. Financial Report:

Cash Position:

Deposit Account: £5330.44

Current Account: £1028.65

The current account reflects the latest precept payment and also £398 from HMRC.

Payments:

The following payments were authorised:

Newsletter (311): £76

Norfolk RCC (312):£15

The Clerk's remuneration for May was approved.

Annual Financial Review

The Clerk explained that the relevant form had to be completed and sent in by 17 August. Part of this form tasks KPC to look at its financial controls and review them by asking a set of questions. The Clerk read out the questions and the Council reviewed the actions currently taken. The form was then signed by the Chairman and Clerk in his capacity as the RFO.

It was proposed by Karen Herbert-Okey and seconded by Peter Kaye that these be approve and paid. This was carried unanimously

6. Planning:

None.

7. Correspondence:

Bus service

There was a response required for a proposal to incorporate Knapton into a larger bus route. Peter Kay agreed to follow this up with the authorities concerned.

Action: Peter Kaye.

Village Plan

This was now in its final stage and actions were reviewed. Tricia Doidge proposed to circulate the final draft to the Council within the next few days. It was the intention to deliver this along with the next village newsletter.

8. Village Matters:

Reports:

Clyte Venvell (GAP)

There was a presentation on the action plan for 2009/10 though funding was in some doubt. The good news was that there was now a better attendance at these meetings, and Voyager had really taken off and was very well received. There are also plans to set up a Credit Union,

Karen Herbert-Okey (Police Liaison& Homewatch):

Karen informed the meeting that our new Community PC was Tony Parreto. It was confirmed that he is a Police Constable and not a PCSO. In all other respects things were quiet.

Peter Kaye (Pigneys Wood): Lottery Grant (Phase 2) is now in the process of being compiled.

Next meeting items for the agenda are Trees, Bus Shelter, MADRA Hedge.

The meeting was declared closed at 2100. The next meeting will be held on Tuesday the 7 July at 1930.

Signed _____

Dated: _____

Mr Alan Young
Chair of Knapton Parish Council