

## Knapton Parish Council

Minutes of the Meeting held on Tuesday 2 March, 2010 in the Village Hall at 7.30 pm.

**Present:** Alan Young (Chair), Peter Kaye, Karen Herbert-Okey, Clyte Venvell, Sally Dodd, Lorraine Shakespeare.

Six members of the public.

**1. Apologies:**

None.

**2. Declaration of Interests:**

Karen Herbert-Okey (Homewatch and Police Liaison), Peter Kaye (Planning Liaison and Pigneys Wood), Lorriane Shakespeare (MADRA), Clyte Venvell (GAP, Visitor Centre Mundesley), Alan Young (Bus Shelter).

**3. Minutes of Last Meetings:**

After reviewing the minutes of the meeting held on the 2 Feb 2010, it was proposed by Clyte Venvell and seconded by Lorraine Shakespeare that they represented a true record of events. This was carried.

After reviewing the meeting of the extraordinary meeting held on the 22 Feb 2010, it was proposed by Peter Kaye, and seconded by Sally Dodd that they represented a true record of events. This was carried.

**4. Matters arising:**

**Mains Drainage**

The Council discussed how best to gain information regarding drainage/sewage problems from the village. The Clerk stated that he had received a letter from Anglia Water (AW) via Norman Lamb MP and in short it asked the Council to determine the extent of the problem and co-ordinate the village response. When this information had been submitted AW would consider the response. Sally Dodd stated that some questions had been worked on and would appear in the next Knapton News, this would allow everyone an opportunity to make their comments.

**Action:** Sally Dodd and KN.

Clyte Venvell asked the Chair to only allow dialogue with the members of the public at the appropriate time ie after the meeting had been formally closed. This was agreed.

**Millennium field and garden**

Mark Webster had visited and determined a maintenance plan. The school in Mundesley had been approached, and it was proposed to hold a Fun day one Saturday where children along with their parents and anyone from the village can come along and help maintain the area and have some refreshments/small eats.

**Your Parish**

The Chairman congratulated Sally and her team for securing a grant of £1,220 for the clubs in the community. Sally stated that 122 communities had submitted a request, this was whittled down to 22, and then each had a strictly applied 3 min presentation on how and why the grant was needed.

Then the panel voted for their preferred communities. Amongst other things, this grant would help with the History Club insurance.

### **Hedges**

Due to the information received from NNDC and others, it is planned to place something in Knapton News regarding the owner's responsibility of the upkeep of hedges. Some hedges in the allotments adjacent Lawn Close needed attention, Sally Dodd stated she would contact Peter Gray. It also appears that some hedges have been tampered with around the MADRA field. Also the hedge adjacent the Old Rectory needed some attention, the Chairman stated he would have a word.

**Action:** Sally Dodd, Chairman

### **Salt Bins**

It had been decided at the last meeting to purchase 3 of these bins. However, the Clerk stated that he had not purchased them as the Chairman had a supplier who was offering a good deal. The deal was not as good as the one the Clerk had received so we will now go ahead and purchase.

**Action:** Parish Clerk

### **ENI presentation**

The Clerk stated that ENI had offered to come to a Council meeting to give a presentation of what they were trying to achieve at Bacton. After discussion it was decided to offer two dates, either the April or June meeting. The Clerk stated he would offer these dated to them.

**Action:** Parish Clerk

### **Bus Shelter**

The Chairman stated that he was unhappy, and after consulting with his fellow director they had decided to pull out from the contract to supply the Bus Shelter to the village. The Clerk stated that he was very concerned as the grant paperwork reflected Freewheel as being the contractor and it was possible that KPC might now lose the grant. The Chairman stated he would contact NCC for clarification.

The Chairman submitted a written quotation from Lake and Nichols to supply a similar product at a cost of £4,176.00 plus VAT. This price was still cheaper than the other quotation received. After discussion it was proposed by Peter Kaye and seconded by Sally Dodd that this quotation be accepted. This was carried unanimously.

**Action:** Chairman and Parish Clerk/Sally Dodd

## **5. Financial happenings:**

Transactions agreed this month:	
Cheque number 328 (Newsletter)	£150
Clerks remuneration (329):	£117.29
NRCC (330)	£25
Salt Bins (331)	£401.85
Cleared Funds available (1 Mar 2010), current account:	£1649.85
Deposit account:	£4332.04

Paperwork was then completed by all signatories to enable the Clerk to access statements online.

It was proposed by Sally Dodd and seconded by Peter Kaye that the preparatory end of year accounts be accepted, and the above outgoings be accepted. This was carried unanimously.

**6. Planning Proposals:**

Only one outstanding was for Bacton. This had been reviewed and accepted by the Council.

**7. Correspondence:**

One letter, from Mr Norman Lamb MP and Anglia Water regarding mains drainage.

**8. Councillors reports:**

- GAP (Clyte Venvell)  
Clyte stated that the small grant fund was still available. GAP appeared to be on a collision course with the Town Council regarding the provision of a Tourist Information service.
- Pigneys Wood (Peter Kaye):  
Work was now well underway both for the new track and also the scrap and platform.
- Karen Herbert-Okey – Police/Neighbourhood Watch  
Nil.
- MADRA  
Lorraine Shakespeare stated that whilst she was more than happy to be the KPC representative at MADRA, she was not prepared to be a Trustee. Lorraine stated that she had consulted with Elizabeth Smith (Legal) who had stated that the two were inextricably linked. After discussion the Chairman stated we would seek clarification of this.

The Chairman of the meeting then opened the meeting to the floor.

Items discussed were the state of the roads, failure to cut back hedges, drainage at the bottom of The Street.

**9. Items for the next agenda:**

MADRA update.

There being no further business the Vice Chairman closed the meeting at 8.45pm

The next meeting will be on Tues 6 April 2010 at 1930 in the Village Hall.

Signed \_\_\_\_\_ Alan Young

(Chairman Knapton Parish Council)

Dated \_\_\_\_\_