

Knapton Parish Council

Minutes of the Annual General Meeting held on Tuesday 4 May 2010 in the Village Hall at 7.30 pm.

Present: Alan Young (in the Chair)
Peter Kaye
Karen Herbert-Okey
Sally Dodd
Clyte Venvell
Lorraine Shakespeare
Robin Simmonds

12 members of the public.
Graham Jones NNDC

1. Apologies

None.

2. Register of Interests

The Parish Clerk reported that he had received all the completed registration documents for Robin Simmonds, who had now been co-opted onto the Parish Council. The documents had been forwarded to NNDC. The current declared interests are as follows:

Robin Simmonds	GAP, MADRA (pro-tem committee)
Clyte Venvell	GAP, Mundesley Visitor Centre
Peter Kaye	Pigneys Wood (Director)
Alan Young	MADRA
Lorraine Shakespeare	MADRA
Karen Herbert-Okey	Homewatch

3. Election of Chairman of the Parish Council

The Parish Clerk took the chair and stated that Elizabeth Smith (Governance) at NNDC had asked the Parish Clerk to remind councillors that if their current registered interests had changed, would they please contact the Clerk who would then ensure these were updated at NNDC.

The Clerk asked if there were any nominations for the position of Chairman of the Knapton Parish Council. Peter Kaye proposed Alan Young; this was seconded by Robin Simmonds. This proposal produced a vote of 3 for and 3 against. The Clerk asked the council if they would care to retire for a comfort break. At which point, it was pointed out by Councillor Graham Jones that Alan Young could vote for himself. Alan Young stated he was aware of this, but was reluctant. However, Alan reconsidered, and voted. Alan Young was voted into the post by a majority decision.

4. Election of Vice Chairman of the Parish Council

The Clerk asked for nominations for the position of Vice Chairman of Knapton Parish Council. Alan Young proposed Peter Kaye; this was seconded by Sally Dodd. This proposal was carried unanimously. Alan Young then took his seat to chair the meeting.

5. Minutes of the last meeting

The Clerk read the minutes of the last ordinary meeting held in April 2009. It was proposed by Peter Kaye that they be accepted as a true record of events. This was seconded by Karen Herbert-Okey and carried.

6. Parish Matters

The Chairman formally welcomed Robin Simmonds to the KPC, and asked if Robin would care to introduce himself to the council and all those present. Robin thanked the Chairman and gave a brief presentation of his background and hoped that he would become a valued member of the Council.

7. Appoint of representatives

After discussion the Council responsibilities were allocated as follows:

Website	Norman Dodd
Village Hall & Compost	Clyte Venvell
Planning & Pygneys Wood	Peter Kaye
Allotments & Footpaths	Sally Dodd
Police liaison & Homewatch	Karen Herbert-Okey
Griffon Area Partnership	Clyte Venvell
MADRA	Lorraine Shakespeare
TBD	Robin Simmonds

8. Annual Financial Report

The Parish Clerk being the RFO referred everyone present to the copies of the latest financial report which had been distributed. Latest movement had been the receipt of the current precept (£2125.00). Not all cheques had been present from last month.

The bank accounts were as follows:

Current:	£959.44
Deposit:	£9827.75

9. Items for next agenda

During discussions which included input from the general public, the following was discussed; placing a seat in the street, to look at maintenance of trees, dog fouling in MADRA. Items for next agenda are: Donations, Village Plan, Trees, and War Memorial. Meeting was closed at 8.50 pm. Time and date of next meeting 1 June 2010 at 1930.

Signed _____ Alan Young (Chairman Knapton Parish Council)

Dated _____